

INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES
(Deemed University)
Govandi Station Road, Deonar, Mumbai # 400088.
Tel.: 022-25563254/55/42372400.....Fax :022-25563257
Web site: www.iipsindia.org

CORRIGENDUM

Further to this Institute's advertisement in 'Loksatta' and 'Indian Express' on 17/12/2009 inviting tenders from reputed firms for providing Transport Vehicle Services at IIPS, Mumbai, the last date of receipt of tender documents has been extended up to March 09, 2010. The other terms and conditions of the tender remains the same. For tender documents and other details please visit our Institute's website.

REGISTRAR

International Institute for Population Sciences

Govandi Station Road, Deonar, Mumbai-400088.

Tel: 022-25563254/55/56,

Fax No.022-25563257

web site: www.iipsindia.org

NOTICE INVITING TENDER FOR PROVIDING TRANSPORT VEHICLES TO IIPS

TENDER NO.IIPS/ADMN./TRNSPT-VEH. /11/2009

Name of the work	: Providing Transport Vehicle at IIPS, Mumbai.
Earnest Money Deposit	: Rs. 20,000/- in the form of D.D., payable at Mumbai in the name of Director, IIPS.
Last Date and Time of Submission of Tender	: <u>1.00 P.M. 09.03.2010</u>
Date & Time for Opening of Tender (Technical Bid)	: <u>3.00 P.M. 09.03.2010</u>
Address for submission of tender	: International Institute for Population Sciences, Govandi Station Road, Deonar, Mumbai - 400088.
Placing of opening of the Tender	: International Institute for Population Sciences Govandi Station Road, Deonar, Mumbai – 400088.

International Institute for Population Sciences

Govandi Station Road, Deonar, Mumbai-400088.

Tel: 022-25563254/55/56.....Fax No.022-25563257

web site: www.iipsindia.org

PRICE BID*

TENDER DOCUMENT FOR PROVIDING TRANSPORT VEHICLES FOR IIPS STAFF

1. Name of the Contractor :
(Full address with telephone number)
2. Constitution of the Contractor :
Proprietary /Partnership/Private
Limited Company/Public Limited
Company.
3. Registration No. of the Contractor :
[Under Delhi Administration or any
other Act.]
4. (a) Rates quoted for vehicle:

S.No.	Type of Vehicle	8 hrs. & 80 kms.	4 hrs. & 40 kms.	Extra km.	Extra hrs.
(i)	Bus				
(ii)	Mini Bus				
(iii)	Tempo				
(iv)	Mini Tempo				
(iii)	Qualis (AC)				
(iv)	Qualis (Non-AC)				
(v)	Tata Sumo (AC)				
(vi)	Tata Sumo (Non-AC)				
(vii)	Indica (AC)				
(viii)	Indica (Non-AC)				
(ix)	Maruti Van (Non-AC)				

* To be put in a separate sealed cover/envelope superscribing the wordings "PRICE BID" inviting Tender No. and Name of the Tender

(b)

S.No.	Type of Vehicle	8 hrs. & 200 kms.	Extra km.	Extra hrs.
(i)	Qualis (AC)			
(ii)	Qualis (Non-AC)			
(iii)	Tata Sumo (AC)			
(iv)	Tata Sumo (Non-AC)			
(v)	Indica (AC)			
(vi)	Indica (Non-AC)			

5. Rates quoted for outstation vehicles

S.No.	Type of Vehicle	200 kms. Per day	Extra km.	Extra hrs.
(i)	Qualis (AC)			
(ii)	Qualis (Non-AC)			
(iii)	Tata Sumo (AC)			
(iv)	Tata Sumo (Non-AC)			
(v)	Indica (AC)			
(vi)	Indica (Non-AC)			

6. Rates quoted for monthly rent basis

Types of Vehicle	(6 days a week) [2000 KM with 250 hours per month)	Extra KM
Bus		
Mini-Bus		
Qualis (AC)		
Qualis (Non-AC)		
Sumo(AC)		

Sumo (Non-AC)		
Indica (AC)		
Indica (Non-AC)		

7. Income Tax No.

8. Permit No.

9. Details of Security Money
Bank Draft No.

Dated

for Rs.

Date:

Signature of the Contractor or
his Authorized Signatory with
Seal of the

TECHNICAL BID[®]

**QUESTIONNAIRE TO BE FILLED UP BY THE AGENCY APPLYING FOR TENDER
FOR TRANSPORT VEHICLES FOR IIPS STAFF**

1. Status of Contractor including partners :
2. Current list of Clients :
3. Details of Infrastructure in terms Vehicles (Specify No. of vehicles owned by company and enclose copies of RC etc.) :
4. Name of Contractor's 2 largest clients, to whom contractor provides similar services on monthly basis, and average amount of monthly bills to such clients (Attach Documentary proof) :
5. Details of Company's Office :

Date:

Signature of the Contractor
or his authorized signatory
with seal of Agency/Firm

GENERAL CONDITIONS OF THE TENDER

1. The Technical bid shall be opened at **3.00 p.m. on 09.03.2010** or such later date, as may be notified by IIPS. If the said date is declared as holiday at a later date the tender will be opened on the next working day at 2.00 p.m.
2. The Tender shall remain open for acceptance for ninety (90) days from the date of opening of tenders by International Institute for Population Sciences (“**IIPS**”). The time limit for acceptance may be extended by IIPS at its discretion for such further period, as it may notify.
3. Earnest Money Deposit (“**EMD**”) should be submitted by DD for Rs.20,000/- drawn in favour of **Director, IIPS** payable at **Mumbai**. Tender received without EMD or not in the proper format or incomplete bid proposals shall be liable to be summarily rejected at the discretion of IIPS.
4. **The invitation to tender calls for bid proposals in two parts viz. Technical Bid and Price Bid in two separate sealed envelopes.**
 - i. Technical bid shall consist of EMD for the required amount as per the tender documents and technical details. Technical details should be submitted in duplicate. Deviations, if any, from tender specifications, clause-wise and commercial terms and condition should be clearly mentioned in the sheet as specified. The tender form and all annexures and attachments thereto shall be submitted with this bid with each page being consecutively numbered and duly signed by the bidder along with the seal of the Contractor.
 - ii. Price bids shall consist of item-wise price details in the given proforma of the tender and shall be submitted in duplicate.
 - iii. The technical bids and price bids should be submitted in individual separate sealed envelopes superscribed with “**Technical Bid**” / “**Price bid**”, as applicable. Sealed envelopes containing the Technical Bid and the Price Bid shall again be put in another envelope duly sealed and superscribed with the tender number, name of work, due date of opening and Name of the Contractor.
 - iv. At the time and date of opening of tender, only technical bids shall be opened and read out in open.
 - v. The time and date of opening of price bids shall be intimated to the technically qualified bidders later.
 - vi. Tender not complying with the above conditions are liable to be rejected without any further reference.
 - vii. This tender document is not transferable. The work, if awarded, is not transferable.

Tender documents can be obtained from the Accounts Officer of IIPS against submission of tender document fee of Rs.1000/- in the form of cash or Banker's Cheque or DD drawn in favour of "**Director, IIPS**" payable at **Mumbai**. Also the same can be downloaded from our website **www.iipsindia.org** Tender documents downloaded from our website should be attached with an additional DD of Rs.1000/- drawn in favour of "**Director, IIPS**" payable at **Mumbai** towards the tender document fees, at the time of submission of tender along with Technical Bid. Tender documents downloaded from website and not attached with the requisite fee as above will not be considered and shall be summarily rejected.

TERMS AND CONDITIONS FOR PROVIDING TRANSPORT VEHICLES FOR IIPS

All the vehicles supplied to IIPS shall fully comply with vehicle fitness requirements in the State of Maharashtra, and all provisions of the Motor Vehicles Act, and rules made there under including other instructions/requirements issued/specified from time to time.

1. The vehicles supplied shall not be more than 5 years old. The contractor will ensure regular service of the vehicle for proper service conditions.
2. The Contractor shall depute minimum one driver and one assistant in case of buses on each working day for execution of the contract ("Contract Employees"). The Contractor Employees deployed by the Contractor for driving the vehicles should hold valid driving license and be fit physically and mentally. Medical Fitness certificate for all Contract Employees appointed pursuant to this tender should be provided at the time of award of tender. The drivers provided should have at least 4 years of prior driving experience.
3. Rates quoted in the tender document will remain the same throughout the contract period.
4. No small vehicle fitted with CNG/LPG should be used during the contract.
5. The Contractor shall obtain adequately and sufficiently, an insurance cover for the Contractor Employees and all bonafide passengers of the vehicle supplied pursuant to this tender. Further, the contractor shall be responsible for all injuries and accidents to such Contractor Employees and bonafide passengers including such injuries and accidents which may arise or occur to the Contractor Employees and/ or the bonafide passengers, while performance of the Contractor's obligations pursuant to this Tender.
6. The Contractor shall be responsible for the good conduct and behaviour of the Contractor employees. If any of the Contractor Employees is found misbehaving with the supervisory staff or any other staff member/student of IIPS, the Contractor shall, on receipt of instructions from the Registrar or any other officer designated by the Director, IIPS in this regards, replace such Contractor Employee, at the Contractor's risk and responsibility.
7. The Contractor shall issue necessary instruction to the Contractor Employees to act upon the instruction given by the Supervisory staff of IIPS.
8. The Contractor shall take and procure the Contractor Employees to take proper and reasonable precautions during performance of their obligations and in the event of any loss being caused to IIPS on account of negligency/derelection of duties or performance by the Contractor or the Contractor Employees, the Contractor shall be

liable to indemnify IIPS for such loss, out of the Contractor's insurance cover or otherwise, such loss being quantified after an enquiry comprising of the representative of IIPS and the Contractor.

9. The Contractor shall not appoint any sub-contractor to carry out any obligations under the contract.
10. If the Contractor fails to perform its obligations as per the Standard Operating Procedures annexed at Annexure 'A' hereto to the satisfaction to the Registrar of IIPS or any officer nominated by Director, IIPS or on any day in any assigned route, IIPS may, without prejudice to its other rights and remedies, levy a charge of Rs.500/- for each day or part thereof. The Contractor shall provide an adequate replacement in case any of the Contractor Employees proceed on leave. This will be at no additional expenses to IIPS. In case of any absence on duty by the Contractor Employee, the Contractor shall be levied a fine of Rs.500/- per day. This will be in addition to the penalty for non-implementation of or non-performance as per the Standard Operating Procedures as mentioned above. This will also be in addition to the claim of IIPS as mentioned above.
11. The contractor shall maintain a Complaint Book which will be made available to the Registrar of IIPS to redress the complaints of IIPS staff making use of the transport services provided hereunder.
12. Contractor shall abide by all applicable laws including labour and welfare laws (ESI, PF, BONUS, Income Tax, Service Tax or any other extra taxes levied by the Government) the companies Act, etc., and shall adopt all required, welfare measures for the Contractor Employees and discharge all other obligations concerning thereto. The Contractor shall furnish adequate proof to IIPS in this regard. It is again clarified that all such responsibilities and obligations, whether specified herein or not, shall be the exclusive responsibility and obligations of the Contractor, and IIPS shall not be held liable for such responsibilities/obligations in any manner what-so-ever.
13. The Contractor Employees proposed to be employed by the Contractor for performance of obligations as envisaged hereunder shall be subject to screening by IIPS, to ascertain their antecedents, suitability and skills. Before deploying any Contractor Employee in IIPS the contractor shall furnish complete particulars and obtain written approval of the designated officer of IIPS. The IIPS reserves the right to interview the Contractor Employee(s), if considered necessary by it, before giving such approval.
14. IIPS reserves the right to ask and require the contractor to remove any Contractor Employee deployed by the Contractor, without assigning any reason/notice therefore.
15. The Contractor Employees shall be trained and educated. The Contractor shall also undertake at this own expenses in consultation with IIPS, a continuous updating of skills and procedure to be followed by the Contractor Employees provided to IIPS by organizing suitable training schedules for them.

16. The duration of the contract shall be eleven month subject to quarterly appraisal and review by IIPS and in case the jobs performed are not found to be satisfactory, and contract shall be terminated even before eleven months, by giving notice of not less than one month to this effect. However, the contract can also be terminated by giving a written notice of 30 days by either side.
17. The Contractor shall deposit an amount of Rs.20,000/- (Rupees twenty thousand only) as security with IIPS for the entire duration of the contract.
18. The Contractor will get all the Contractor Employees, verified of their antecedents, through police and a certificate to this effect be furnished by the Contractor to IIPS before deployment of such Contractor Employees. The Contractor should also maintain proper record/documents of the same.
19. That no right, much less a legal right shall vest in the Contractor Employees to claim or to have employment or otherwise seek absorption in IIPS nor the Contractor Employees shall have any right whatsoever to claim the benefits and/or emoluments that may be permissible or paid to the employees of IIPS. The Contractor Employees will remain the employees of the Contractor and this should be the sole responsibility of the Contractor to inform and clarify it clear to the Contractor Employees before deputing them on work at IIPS.
20. Any legal disputes will be subject to jurisdiction of Mumbai courts.
21. The Contractor must pay minimum wages to the Contractor Employees as per the Minimum Wages Act and satisfy all other applicable statutory requirements.
22. Without limiting generality of the conditions herein, if any of the Contractor Employees prefer claim for employment with IIPS, the Contractor shall, at its own cost, deal with such claim and settle such claims without any obligation on the part of IIPS regarding such claims or settlements thereof.
23. The contractor must provide vehicle at short notice.
24. The Contractor shall indemnify IIPS and keep IIPS indemnified against all losses, claims or demands arising out of or due to any acts or things done or purported to be done by the Contractor or the Contractor employees including but not limited to any claim for employment by the Contractor Employees.

ANNEXURE “B”

I (designation)
....., of (Name of the Company)
..... hereby accept the
above mentioned Terms & Conditions along with Appendixes for the above Contract of IIPS,
Mumbai.

(Signature)
Company Seal

Date:

November 10, 2009

I.O.N.

Please find enclosed a Draft copy of Notice Inviting Tender (NIT) TENDER NO. IIPS/ADMN./TRANSPT-VEH./2009/ for providing transport vehicles at IIPS, Mumbai.

Director may please go through the proposal of advertisement for the same, and approve the advertisement to be published in Local newspaper i.e. Indian Express and Hindustan Times (Mumbai editions).

O.S. (E.M.)

Registrar

A/c.O.

DIRECTOR

November 23, 2009

I.O.N.

We are enclosing herewith a Draft copy of Notice Inviting Tender (NIT) TENDER NO. IIPS/ADMN./TRANSPT-VEH./2009/ for providing transport vehicles at IIPS, Mumbai. Hence Director may kindly go through the proposal of advertisement for the same.

O.S. (E.M.)

A/c.O.

Registrar

DIRECTOR

February 08, 2010

NOTE

Please find enclosed tender documents (5 copies) to be issued to the firms for Rs.1000/- as tender cost coming to collect the documents in response to this Institute's advertisement inviting sealed tenders for providing transport vehicles at IIPS, Mumbai.

The tender document is to be issued till 2.00 P.M. on March 9, 2010 and the remaining tender document if any is to be returned to the Registrar's office along with the names of the firms to whom the tender document is issued.

O.S. (EM)

Registrar

Accounts Officer

No. EM/152/2008
September 22, 2008

NOTE

Please find enclosed herewith five copies of Tender Notice No.IIPS/ADMN./TRNSPT-VEH./2008/01 to issued to reputed firms for providing transport vehicle services at IIPS, Mumbai. Last date and time of submission of tender is 2.30 P.M. on October 03, 2008.

O.S. (EM)

Offcg. Registrar

September 17,2008

NOTE

As the contract with M/s. Balaji Travels for hiring of transport vehicle for IIPS has expired on 31st August 2008 and as recommended by the Director, draft tender notice inviting fresh tenders from reputed for the above services is put up for the perusal of the Director.

Director may also kindly approve release of the enclosed advertisement for the above services in Indian Express and Hindustan Times (Mumbai editions).

O.S.(E.M.)

Offcg. Registrar

DIRECTOR

